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FOR AFRICAN AMERICAN
HISTORY AND CULTURE

**Inventory of the
Julia Alston Gourdine Papers, 1880-2002**

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Descriptive Summary

Title:	Julia Alston Gourdine Papers,
Dates:	1880-2002
Dates	1880-2002
Bulk	1950-1996
Creator:	Gourdine, Julia Alston, 1923-2009
Abstract:	<p>Julia Waites Alston Gourdine (1923-2009), an African-American elementary school educator who worked in the Charleston County School District for thirty-five years. Alston Gourdine was also an integral Senior Trustee Board member of Emanuel African Methodist Episcopal (A.M.E.) Church in Charleston, South Carolina. She married Robert H. Gourdine, Jr. in 1944, and they had one son, Robert H. Gourdine, III.</p> <p>The collection contains documents and photographs relating to Gourdine's education, professional, civic and social affiliations, along with materials and photographs belonging to several of her family members including her mother, Addie Middleton Alston. The majority of the collection contains materials pertaining to "Mother" Emanuel African Methodist Episcopal Church and is reflective of Gourdine's position of secretary on the Senior Trustee Board.</p>
Extent:	5.5 Linear feet(12 archival boxes)
Repository:	Avery Research Center
Call Number:	AMN 1130
Language of Material:	Material in English

Biographical Note

Julia Waites Alston Gourdine (1923-2009) was born in Charleston, South Carolina to Addie Middleton and Waties Randolph Alston. She graduated from the Burke Industrial School in 1941. In 1944, Julia Alston married Robert Holmes Gourdine, Jr. and had one son, Robert H. Gourdine, III. Alston Gourdine matriculated to Immaculate Conception School taking business courses from 1945 to 1946. She graduated from Allen University in 1955 with a Bachelor of Science in Elementary Education.

Alston Gourdine taught at several Charleston County School District elementary schools, including Buist and the Columbus Street School (renamed Wilmot Frazier Elementary School). Active in civic, social and religious organizations, Gourdine was affiliated with the Alpha Kappa Alpha Sorority, Inc., Gamma Xi Omega Chapter; the L'Allegros Social Club; and the La Finnesse and Le Cercle Des Femmes Bridge Clubs, among others. Notably, Gourdine was a dedicated Senior Trustee Board member of Emanuel African Methodist Episcopal Church, Charleston, South Carolina, serving on the board as secretary for over twenty years. In conjunction with her church membership, Gourdine and her mother, Addie Alston served with the Woman's Missionary Society of the African Methodist Episcopal Church, Edisto District and the Order of the Eastern Star, Poinsetta Chapter.

Julia Alston Gourdine passed on June 25, 2009.

Collection Overview

The collection is divided into four series:

1. **Biographical Records** contains report cards, commencement exercises, event programs, scrapbooks, certificates, photographs (mostly unidentified) newspaper clippings and other school related materials pertaining to Julia Gourdine's high school and college education and career as an elementary school educator. This series also holds brief correspondence and materials reflecting Gourdine's participation in local and national clubs, sororities and organizations including the Order of the Eastern Star, and Alpha Kappa Alpha Sorority. Also included are documents and photographs (mostly unidentified) from a dissembled scrapbook, pertaining to her family, mostly of Gourdine's mother, Addie Middleton Alston; sisters, Adeline and Kathleen Alston, husband, Robert Holmes Gourdine, Jr. and son, Robert H. Gourdine, III.

2. **Emanuel African Methodist Episcopal Church, Charleston, SC** contains documents that are reflective of Gourdine's duties as secretary for Emanuel's Senior Trustee Board. Included are materials relating to Emanuel's history; service and special event booklets and programs. Administrative papers contains meeting agendas and minutes; memorandums and correspondence; committees and clubs activities; financial reports; banking documents; invoices and receipts; insurance policies; and documents relating to church renovations and real estate. Of note is a mimeographed copy of "Songs of Freedom," a collection of spirituals, gospel, and folk songs sung during the Civil Rights Movement. This copy was owned and signed by Septima Poinsette Clark and used during her time at the Highlander Folk School, (Monteagle, Tennessee, circa 1960). Also included is the original signed petition from Emanuel Church members requesting the reinstatement of Clark's retirement pension from the State of South Carolina Department of Education, (1979).

3. **African Methodist Episcopal Church Associations and Affiliations** holds materials collected by Gourdine and her mother Addie M. Alston. The sub-series of the Women's Missionary Society of the African Methodist Episcopal Church contains workbooks, reports, programs, certificates, and photographs from annual conventions. The second sub-series include materials (programs, convention minute booklets, A.M.E. journals and publications) from other A.M.E. churches, in South Carolina and in other states.

4. **Artifacts** contains dismantled plaques awarded to Gourdine from Emanuel African Methodist Episcopal Church, Edisto District of the Women's Missionary Society, and the Order of the Eastern Star, Poinsetta Chapter.

Collection Arrangement

1. Biographical Records, 1938-2000, and undated
2. Emanuel African Methodist Episcopal Church, 1950-1996, and undated
3. African Methodist Episcopal Church, 1907-1996, and undated
4. Artifacts, 2000-2002

Restrictions

Access Restrictions

No restrictions.

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Subject Headings

Alston, Addie Middleton.

Clark, Septima Poinsette.

Gourdine, Julia Alston.

African American churches--South Carolina--Charleston.

African American elementary schools--South Carolina--Charleston.

African American women teachers -- South Carolina -- Charleston.

African American women--South Carolina--Societies and clubs--History.

African Americans--South Carolina--Charleston--History.

African Americans--South Carolina--Charleston--Religion.

African Methodist Episcopal Church.

Allen University--Students.

Alpha Kappa Alpha Sorority.

Avery Normal Institute--Alumni and alumnae -- Photographs.

Avery Normal Institute--History.

Emanuel African Methodist Episcopal Church--South Carolina--Charleston.

Immaculate Conception School--South Carolina--Charleston.

Order of the Eastern Star. Grand Chapter of South Carolina.

Administrative Information

Preferred Citation

[Identification of item], Julia Alston Gourdine Papers, Avery Research Center, College of Charleston, Charleston, SC, USA.

Acquisitions Information

Donated by Lee Lazarus, on behalf of the Julia Alston Gourdine Estate

Processing Information

Processed by Georgette Mayo, 05, 2014

Edited by Aaron Spelbring, 05, 2014

Encoded by Aaron Spelbring, 05, 2014

Series 1: Biographical Records, 1880-2000, and undated

Contains documents pertaining to Julia Gourdine's high school (Burke), business courses (Immaculate Conception High School) and college education (Allen University), in addition to her career as an elementary school educator. Also contains brief correspondence and financial documents and materials relating to Gourdine's civic and social affiliations. Documents pertaining to her family: grandparents, John Henry Middleton and Catherine Smalls; mother Addie Middleton Alston; sisters, Adaline and Kathleen Alston; brother Waites Alston; husband, Robert H. Gourdine, Jr. and son, Robert H. Gourdine, III are also included.

1.1 Education, 1938-2000, and undated

Includes commencement exercises, special event programs; report cards, typing scrapbook, and certificates pertaining to Gourdine's high school, business courses and college education

Box 1 Folder 1 Burke High School: Report cards and programs, 1938-1939, 1972, 1981, and undated

Includes Class of 1941 Reunion materials (1981)

Box 1 Folder 2 Immaculate Conception High School: Typing scrapbook, 1945-1946

Gourdine's scrapbook of examples of typed letters, rough drafts, etc., created during her tenure at Immaculate Conception School. *Note-Scrapbook is in Fragile Condition*

Box 1 Folder 3 Immaculate Conception High School: Bookkeeping/accounting textbook, 1945

Box 1 Folder 4 Immaculate Conception High School: Certificates, 1946

Gourdine's certificates for business courses taken

Box 1 Folder 5 Allen University: Programs, 1951-1976, 2000

Commencement and reunion programs, including Gourdine's graduation in 1955

1.2 Professional, 1953-1977, and undated

Contains Gourdine teaching materials, grading notebooks, programs, photographs (mostly unidentified) from the Columbus Street School and Buist Elementary School.

Box 1 Folder 6 Columbus Street School, 1957-1966

Includes program from "Dedication and Open House," (1957); memorandum regarding professional dues

Box 1 Folder 7 Teaching Materials, 1966-1967, 1977 and undated

Includes grading notebook; notes from parents and students, teaching aids; unidentified photographs (one possibly of Gourdine); and documents from Charleston County School District including Constitution and By-Laws (1967)

Box 1 Folder 8 Education Journals, 1959, 1960

Two issues of "Palmetto Education Association Journal"

Box 1 Folder 9 Newspaper clippings regarding South Carolina schools, 1953, 1954

Photocopied articles regarding "Negro-White School Equality" (1953) and Buist School Annex (1954)

1.3 Correspondence and Financial, 1957-1996, and undated

Contains letter, greeting cards and postcards received by Gourdine. Also includes Gourdine personal financial papers, mostly banking and invoice statements

- Box 1 Folder 10 Letters and cards received, 1986, 1996 and undated
- Box 1 Folder 11 Postcards, 1964-1975
- Box 1 Folder 12 Bank Statements, Invoices and Receipts, 1957-1995

1.4 Organizational Affiliations, 1950-1996, and undated

Holds documents pertaining to Gourdine's involvement with associations, sororities, academic and social clubs.

- Box 2 Folder 1 Order of the Eastern Star, Prince Hall Affiliation of South Carolina, 1951-1978, and undated
- Contains program booklets regarding proceedings; Gourdine membership certificate, programs, reports, member directory and unused memo booklet
- Box 2 Folder 2 Alpha Kappa Alpha Sorority, Inc., Gamma Xi Omega Chapter: Membership materials, 1952-1978, and undated
- Holds Gourdine's membership card and books, with event program booklets
- Box 2 Folder 3 Alpha Kappa Alpha Sorority, Inc.: "Ivy Leaf" journals, 1982-1989
- The official publication of this organization
- Box 2 Folder 4 Alpha Kappa Alpha Sorority, Inc.: Programs, 1994-1996, and undated
- Contains programs from Charleston Chapter events
- Box 2 Folder 5 L'Allegros Social Club: Constitution and meeting minutes, 1953-1955
- Handwritten journal with loose separate pages by Gourdine as club secretary
- Box 2 Folder 6 L'Allegros Social Club: Correspondence, 1954-1955
- Letters sent by Gourdine on behalf of the club requesting to sponsor spelling contests at local schools
- Box 2 Folder 7 L'Allegros Social Club: Financial, 1954-1955
- Includes banking statements, cancelled checks, and account payment booklets
- Box 2 Folder 8 La Finesse Bridge Club and Le Cercle Des Femmes Bridge Club, Charleston, SC, 1964-1975, and undated
- Includes Constitution, bridge booklets and programs and letters sent by the American Bridge Association, Incorporated to Gourdine regarding membership
- Box 2 Folder 9 The Avery Institute of Afro-American History and Culture, 1990-1992

- Contains program of "Rededication of the Avery Normal Institute Building and Grand opening of the Avery Research Center..." (1990) and newsletter (Fall 1992)
- Box 2 Folder 10 Delta Sigma Theta Sorority, 1971
- Contains program booklet regarding Jabberwock event
- Box 2 Folder 11 National Sorority of Phi Delta Kappa, Gamma Chi Chapter, 1977-1979
- Contains official directory (1977) and new member inductee program
- Box 2 Folder 12 Omega Psi Phi Fraternity, Inc., Mu Alpha Chapter, 1960-1980
- Contains Mardi Gras event booklet (1960) and concert program
- Box 2 Folder 13 Various event programs, 1969-1976

1.5 Family Members, 1880-1963

- Contains documents and photographs pertaining to Gourdine's family; grandparents, John Henry Middleton and Catherine Smalls; her mother, Addie Middleton Alston; sisters, Adaline and Kathleen Alston; brother Waites Alston; husband Robert H. Gourdine, Jr. and son, Robert H. Gourdine, III.
- Box 3 Folder 1 John Henry Middleton and Catherine Smalls: Marriage Certificate, 1880
- Certificate of Gourdine's grandparents. *Note: Document is in Fragile Condition*
- Box 3 Folder 2 Addie Middleton Alston: Correspondence, 1939-1959
- Contains letter sent to Gourdine's mother. *Note: Some letters are in Fragile Condition*
- Box 3 Folder 3 Addie Middleton Alston: Invoices, 1935
- Holds invoices from Cole and Peeler Lumber Company
- Box 3 Folder 4 Adaline and Kathleen Alston: Avery Institute programs, 1938-1948
- Regarding Gourdine's sisters who attended Avery. Includes commencement programs and special event programs
- Box 3 Folder 5 Adaline and Kathleen Alston: Avery Institute group photographs, undated
- Two (2) sepia images of unidentified Avery students
- Box 3 Folder 6 Adaline and Kathleen Alston: "The Avery Tiger" school newspapers, 1940-1946
- *Note-Papers are in Fragile Condition*
- Box 3 Folder 7 Robert H. Gourdine, Jr.: Military Records, 1942-1946
- Contains immunization register and notice of rating
- Box 3 Folder 8 Robert H. Gourdine, III: Personal materials, 1944-1963

		Contains baby's record book (1944) and United States Army Infantry School certificate (1963)
Box 3 Folder 9	Educational related documents, 1933-1954	
		Contains Addie Alston's partial teacher's certification certificate (1934-1941); report card (1933-1934) for Gourdine's brother, Waites Randolph Alston; his notebook and typed school report of "Negro in the Wars" *Note: Items in this folder are in Fragile Condition*
	1.6 Visual Materials, circa 1900s-1970s, and undated	
		Contains black and white and color photographs, mostly unidentified and undated. Several folders are from disassembled scrapbooks; two possibly belong to Gourdine's mother, Addie Alston. *Note-many photographs are in Fragile Condition*
Box 3 Folder 10	Various group photographs, circa 1940s-1960s, and undated	
		Mostly unidentified. *Note-some images are in Fragile Condition*
Box 3 Folder 11	Scrapbook photographs, 1946-1951, and undated	
		Contains photographs and items from disassembled scrapbook. Images are mostly unidentified black and white photographs, possibly from Addie Alston's scrapbook
Box 3 Folder 12	Scrapbook photographs, circa 1900-1950s, and undated	
		Mostly unidentified black and white photographs, with photo negatives, newspaper clippings, postcards and greeting cards from disassembled scrapbook, possibly Addie Alston's. Contains a event program booklet clipping entitled, "The Pride of Charleston: The Only Colored Modern Fire Department in South Carolina."

Series 2: Emanuel African Methodist Episcopal Church, Charleston, SC, 1950-1996, and undated

This series with sub-series contains documents that are reflective of Gourdine's duties as secretary for Emanuel's Senior Trustee Board. Included are materials relating to Emanuel's history; service and special event booklets and programs. Administrative papers contains meeting agendas and minutes; memorandums and correspondence; committees and clubs activities; financial reports; banking documents; invoices and receipts; insurance policies; and documents relating to church renovations and real estate.

2.1 Church Materials, 1952-1996, and undated

		Contains documents generated by Emanuel A.M.E. Church including it's history, real estate transactions, parsonage inventory, Sunday service programs, special event and anniversary programs, and funeral obsequies. Also includes documents pertaining to and from Septima Poinsette Clark including a petition to reinstate her retirement pension (1979)
Box 4 Folder 1	Emanuel African Methodist Episcopal Church materials, circa 1950, 1983, and undated	
		Documents which describe the history of Emanuel A.M.E.; brochures, cards, and Post and Courier newspaper column, "Do Your Know Your Charleston?" featuring the church (circa 1950)
Box 4 Folder 2	Parsonage Inventory, 1950-1979	

Regarding household items located at 529 Rutledge Avenue for the Reverend Alonzo W. Holman and his family

Box 4 Folder 3

Materials from and regarding Septima Poinsette Clark, circa 1960-1979

Holds a mimeographed copy of "Songs of Freedom," signed by Clark. *Note-copy is in Fragile condition. Please use photocopied version* A similar collection of lyrics, "Sing for Freedom," from the Highlander Folk School, August 1960, is located in the Septima Poinsette Clark Papers, Box 7, Folder 24. Also included is a mimeographed memorandum indicating Clark's deed of No. 17 Henrietta Street to Emanuel A.M.E. Church, 7 August 1972, among other land transactions. Lastly, an original signed petition from Emanuel church members to reinstate Clark's retirement pension from the State of South Carolina Department of Education, 1979

Box 4 Folder 4

Listing of Emanuel parishioners, 1987-1996, and undated

Includes members with "50 Years of service," some with certificates of appreciation (1987) and listing of "Sick and Shut-In Members (3 March 1996)

2.2 Sunday Service Programs, 1956-1996, and undated

Programs organized by decade and year

Box 4 Folder 5

Sunday Service programs, 1956, and undated

Includes "Family Dedication Service," undated

Box 4 Folder 6

Sunday Service programs, 1969-1979

Box 4 Folder 7

Sunday Service programs, 1980-1989

Box 4 Folder 8

Sunday Service programs, 1991-1996

2.3 Special Event Programs, 1952-1996

Includes programs (pamphlets and larger booklets) from concerts, church rallies, pastor installation services, church anniversaries, etc. Also includes a folder of funeral programs of deceased parishioners. Organized by year

Box 4 Folder 9

Special Event programs, 1952-1992

Box 4 Folder 10

Special Event programs, 1954-1989

Booklets regarding "Emanuel Day," and other events

Box 4 Folder 11

Women's Day Program, 1973-1982

Contains programs and patrons lists

Box 4 Folder 12

Men's Day Program, 1975

Holds listing of patrons

Box 4 Folder 13

Programs regarding Emanuel's 165th Anniversary, 1983

Box 4 Folder 14

Funeral programs, 1959-1977

2.4 Emanuel A.M.E. Church Administrative Papers, 1974-1996

2.4.1 Senior Trustees Board Documents, 1974-1996

Mostly contains handwritten and typed meeting minutes taken by Gourdine as the Senior Trustee Board secretary; in addition with memorandums and correspondence. Organized by year

Box 5 Folder 1	Senior Trustee Board meeting minutes, 1974
Box 5 Folder 2	Resolution regarding No. 19 Henrietta Street, 5 February, 1974
	Issued by Emanuel's Trustee Board requesting Mayor J. Palmer Gaillard improve or demolish this property
Box 5 Folder 3	Senior Trustee Board meeting minutes, 1975
	Also contains handwritten notes
Box 5 Folder 4	Senior Trustee Board correspondence, 1976
	Also contains letters addressed to the Board
Box 5 Folder 5	Senior Trustee Board letter, 1977
	Written by Gourdine as Board secretary to fellow parishioner
Box 5 Folder 6	Senior Trustee Board materials, 1978
	Includes typed and handwritten minutes (in stenograph book); and letters sent by Board members
Box 5 Folder 7	Senior Trustee Board materials, 1979
	Includes agendas, a resolution regarding church renovations, and "Pastoral Recommendations" addressed to the board and committees from Pastor Alonzo W. Holman
Box 5 Folder 8	Senior Trustee Board minutes, 1979-1981
	Handwritten minutes and notes on two legal pads; 29 October 1979 to 12 November 1980 and 20 February 1979 to 3 June 1981.
Box 5 Folder 9	Senior Trustee Board minutes, 1980
	Includes "Pastoral Recommendation"
Box 5 Folder 10	Senior Trustee Board agendas, 1981
Box 5 Folder 11	Senior Trustee Board agenda, 1983
Box 5 Folder 12	Senior Trustees Board Attendance Roll, 1985
Box 5 Folder 13	Senior Trustee Board minutes, 1985-1989
	Two legal pads with handwritten minutes and notes; 16 December 1985 to 14 September 1988 and 31 July 1985 to 28 November 1989

Box 5 Folder 14	Senior Trustee Board agendas, 1986
Box 5 Folder 15	Senior Trustee Board minutes, 1987
Box 5 Folder 16	Senior Trustee Board agendas, 1988
Box 5 Folder 17	Senior Trustee Board agenda and minutes, 1989
Box 5 Folder 18	Senior Trustee Board agendas and minutes, 1990
Box 5 Folder 19	Senior Trustee Board agendas and minutes, 1991
Box 5 Folder 20	Senior Trustee Board agendas and minutes, 1992
Box 5 Folder 21	Senior Trustee Board agendas and minutes, 1993
Box 5 Folder 21	Senior Trustee Board agendas and minutes, 1994
Box 5 Folder 23	Senior Trustee Board minutes and notes, undated

Partial various minutes (handwritten and typed) without dates

2.4.2 Committees and Sub-Committees, circa 1960-1994

Contains Constitution/By-Law, listing of committee board members and officers, agendas, minutes/report, memorandums, correspondence, and various notes from the Emanuel's numerous committees

Box 6 Folder 1	Appointment certificates, 1987-1994
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Contains certificates issued to Gourdine and other committee members officiating their board/or committee position

Box 6 Folder 2	Board Constitution and By-Laws, listing of officers and committees, circa 1960-1994
Box 6 Folder 3	Reports-"Program for Year", 1980-1987

Year-end reports from the various church committees; provides a brief description of each committee and programs executed. Also contains projections/goals for upcoming year

Box 6 Folder 4	Senior Trustee Board Secretary documents, 1985-1987, and undated
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Contains requests sent to Gourdine as secretary for committee reimbursements. Also includes blank voucher and report forms used by Gourdine

Box 6 Folder 5	Church Committee, 1974, 1992-1993
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Includes reports regarding building maintenance. Also contains spiral bound note book (13 July-15 July 1974)

Box 6 Folder 6	Cemetery Committee, circa 1960-1994, and undated
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Includes proposals for a cemetery club; meeting reports; rates for graves; and a letter from the College of Charleston's Department of Sociology and Anthropology regarding a cemetery map for the church

Box 6 Folder 7	<p>Parking Committee, 1986-1993</p> <p>Contains a memorandum regarding imposing parking fees and reports on fees paid</p>
Box 6 Folder 8	<p>Mortgage Club: Meeting minutes, 1967-1971, and undated</p>
Box 6 Folder 9	<p>Mortgage Club: Financial Reports, 1968-1982, and undated</p> <p>Includes reports from annual oyster roasts, teas and baby contests, with unused raffle tickets</p>
Box 6 Folder 10	<p>Mortgage Club: Invoice and Receipts, 1967-1970</p> <p>Includes letter and promotional material from Hollands Glory, Inc. for fund raising kit</p>
Box 6 Folder 11	<p>Mortgage Club: Correspondence, 1970-1971, and undated</p> <p>Contains thank you note cards and postcards addressed to the club</p>
Box 6 Folder 12	<p>Church Program Planning Committee, 1978-1988</p> <p>Agendas with listings of sub-committees and its members</p>
Box 6 Folder 13	<p>Calendar Sub-committee, 1978-1980, and undated</p>
Box 6 Folder 14	<p>Souvenir Booklet Sub-committee, 1980-1984, and undated</p> <p>Reports with listing of members</p>
Box 6 Folder 15	<p>Bicentennial Pageant Committee, 1987</p> <p>Includes agenda with sub-committee member and outline of performance</p>
Box 6 Folder 16	<p>Centennial Celebration Planning Committee, 1991</p> <p>Includes reports from various sub-committees</p>
Box 6 Folder 17	<p>Centennial Celebration: Drama Committee, 1991</p> <p>Includes reports and script for play which provides a history of Emanuel. Also includes the essay, "The Black Church in America"</p>
Box 6 Folder 18	<p>Various Church Committees/Sub-committees, 1979-1988, and undated</p> <p>Contains brief reports from the Youth Activities, Kitchen, Christian Education, the South Carolina Conference Lay Organization, and Property Challenge Rally committees</p>

2.5 Emanuel A.M.E. Financial Documents, circa 1950-1996, and undated

Contains financial reports generated by the Senior Trustee Board and other committees, with check ledgers, cancelled check, bank statements, invoices and receipts

2.5.1 Financial Reports, 1956-1996, and undated

		Contains various reports from Senior Trustees and other committees, including monthly income and quarterly conference reports. Organized by year
Box 7 Folder 1	Annual Report, 1956-1957	
		Includes a financial report and calendar of events. *Note-This booklet is in Fragile condition*
Box 7 Folder 2	Annual Report, 1963-1964	
Box 7 Folder 3	Financial Reports, 1973-1974	
		Contains reports from Senior Trustees, Senior Stewards, with Quarterly Conference reports
Box 7 Folder 4	Budget reporting -- January - November, 1974-1975	
		Handwritten notes on income, disbursements and accounts payable contained in a spiral bound notebook
Box 7 Folder 5	Financial Reports, 1975	
		Includes building fund and quarterly conference reports
Box 7 Folder 6	Financial Reports, 1976	
		Includes Senior Trustee, Steward and quarterly conference reports
Box 7 Folder 7	Financial Reports, 1977	
		Contains reports and statements from Senior Trustees and Stewards
Box 7 Folder 8	Financial Reports, 1978	
		Contains quarterly conference reports and memorandum regarding accounting procedures, 31 July 1978
Box 7 Folder 9	Budget Journal -- December - September, 1975-1978	
Box 7 Folder 10	Financial Reports, 1978	
		Contains reports from Senior Trustees and Stewards; Quarterly Conference, Church Renovation and combined operating and capital budget
Box 7 Folder 11	Financial Reports, 1980	
		Includes 1980 proposed budget
Box 7 Folder 12	Financial Reports, 1981	
		Includes Steward Board budget 1981-1982; general operating budget 23 January 1981
Box 7 Folder 13	Financial Reports, 1982	
		Includes quarterly conference reports

Box 7 Folder 14	Financial Reports, 1983
	Includes quarterly conference reports
Box 7 Folder 15	Financial Reports, 1984
	Includes 165th Anniversary final report
Box 7 Folder 16	Financial Reports, 1985
Box 7 Folder 17	Financial Reports, 1986
	Includes General Operating Budget of the Senior Trustee and Steward Boards, 27 January 1986
Box 7 Folder 18	Financial Reports, 1987
	Includes Trustee Board budget; general operating budget and renovation account expenses
Box 7 Folder 19	Financial Reports, 1988
Box 7 Folder 20	Financial Reports, 1989
Box 7 Folder 21	Hurricane Hugo Financial Report, 1990
	Contains report regarding insurance monies received and photocopied newspaper clipping regarding steeple/stained glass windows dedication
Box 7 Folder 22	Financial Reports, 1990
Box 7 Folder 23	Financial Reports, 1991
Box 7 Folder 24	Financial Reports, 1992
Box 7 Folder 25	Financial Reports, 1993
Box 7 Folder 26	Financial Reports, 1994
Box 7 Folder 27	Financial Reports, 1995-1996
Box 7 Folder 28	Financial Reports: Spring Rally, 1976-1991
Box 7 Folder 29	Various Financial Reports, undated
	Numerous reports from Senior Trustees and committees without dates
2.5.2 Banking Ledgers and Statements, 1973-1992	
	Contains check ledgers, banking statements, deposit slips and receipts from the Senior Trustee Board and various church committees
Box 8 Folder 1	Check Ledger-3 May-17 May, 1973-1974
	Paid checks written by the Senior Trustee Board
Box 8 Folder 2	Check Ledger-14 September-11 December, 1984

	Paid checks issued by the Senior Trustee Board
Box 8 Folder 3	Checks-14 July-14 September, 1985-1990
	Loose paid checks issued by the Spring Rally committee
Box 8 Folder 4	Banking Statements, 1978-1989
	Statements for checks written by the Senior Trustee Board
Box 8 Folder 5	Banking Statements and receipts, 1980-1981
	Regarding the Renovation Committee
Box 8 Folder 6	Banking Statements and receipts, 1980-1990
	For the Cemetery Fund
Box 8 Folder 7	Banking Statements, 1989-1992
	Regarding the Spring Rally Committee
Box 8 Folder 8	Banking Statements and receipts, 1980
Box 8 Folder 9	Banking Deposit slips and receipts, 1974-1979
Box 8 Folder 10	Banking Deposit slips and receipts, 1980-1988
Box 8 Folder 11	Banking Deposit slips, 1992

2.5.3 Invoices and Receipts, 1973-1994 and undated

	Contains various utility, vendor, insurance policies and repair invoices. Organized by year
Box 9 Folder 1	Invoices, 1973
Box 9 Folder 2	Invoices, 1974
Box 9 Folder 3	Invoices, 1975
Box 9 Folder 4	Invoices, 1976
Box 9 Folder 5	Invoices, 1977
Box 9 Folder 6	Invoices, 1978
Box 9 Folder 7	Invoices and correspondence, 1978
	Regarding insurance issues
Box 9 Folder 8	Invoices and correspondence, 1979
Box 9 Folder 9	Invoices, 1980
Box 9 Folder 10	Invoices, 1981
Box 9 Folder 11	Invoices, 1982

Box 9 Folder 12	Invoices, 1983
Box 9 Folder 13	Correspondence and statements, 1983
	Regarding church repairs
Box 9 Folder 14	Invoices, 1984
Box 9 Folder 15	Invoices, 1985
Box 9 Folder 16	Invoices, 1986
Box 9 Folder 17	Invoices, 1987
Box 9 Folder 18	Invoices, 1988
Box 9 Folder 19	Invoices, 1989
Box 10 Folder 1	Correspondence and invoices, 1990
	Includes insurance policies
Box 10 Folder 2	Invoices, 1991
Box 10 Folder 3	Invoices, 1992
Box 10 Folder 4	Correspondence and invoices, 1993
	Includes insurance policies
Box 10 Folder 5	Invoices, 1994
Box 10 Folder 6	Invoices, undated

2.5.4 Renovations and Real Estate Properties, 1979-1996

	Contains proposals and correspondence regarding major church renovations, and real estate statements regarding rental properties owned by Emanuel. Also included are statements regarding property taxes.
Box 10 Folder 7	Specifications for Emanuel A.M.E. Church Renovation, 1979, and undated
	Also includes "Renovation Commitments," for committee assignments (undated)
Box 10 Folder 8	Statements regarding property repairs, 1986, undated
	Includes painting estimates for 9 Henrietta and 106 Calhoun Streets
Box 10 Folder 9	Banking Statements: Mortgage Loan Documents, 1979-1996
	Various documents relating to Emanuel and its real estate properties
Box 10 Folder 10	Real Estate Property Management Statements, 1981-1983
	Includes income statements and correspondence relating to church-owned property

Box 10 Folder 11 Statements and correspondence regarding property taxes, 1975-1993, undated

Includes local, state and federal property tax documents

Series 3: African Methodist Episcopal Church Associations and Affiliations, 1907-1996, and undated

Holds materials collected by Gourdine and her mother Addie M. Alston. The sub-series of the Women's Missionary Society of the African Methodist Episcopal Church contains workbooks, reports, programs, certificates, and photographs from annual conventions. The second subseries include materials (programs, convention minute booklets) from other A.M.E. churches, in South Carolina and in other states.

3.1 Women's Missionary Society of the African Methodist Episcopal Church, 1944-1992, and undated

Contains documents reflective of Gourdine's and her mother, Addie Alston's involvement as Women's Society members

Box 11 Folder 1 Constitution and By-Laws of the Women's Missionary Society, 1944, and undated

Note-Documents are in Fragile Condition

Box 11 Folder 2 Convention programs, 1946-1947

Note-Documents are in Fragile condition

Box 11 Folder 3 Convention workbook and program, 1950-1951

Note-Workbook is in Fragile Condition

Box 11 Folder 4 Convention booklets and programs, 1951-1955

Box 11 Folder 5 Yearbook, 1961-1962

Box 11 Folder 6 Convention and retreat reports, 1973

Box 11 Folder 7 Standing Committee reports and notes, 1992

Box 11 Folder 8 Edisto Area Women's Missionary Society materials, 1990-1992

Contains certificate of recognition issued to Gourdine and program

Box 11 Folder 9 Handwritten notes regarding Edisto Area Conventions, circa 1940-1950

Written by Gourdine. *Note-Paper is in Fragile Condition*

Box 11 Folder 10 Documents pertaining to Addie M. Alston, 1950-1957

Includes certificates of service and letter with statistical report. *Note-All documents are in Fragile Condition*

Box 11 Folder 11 Photographs at Nichols Chapel African Methodist Episcopal Church, circa 1960s

Eleven (11) black and white images (8 1/2 x 11"), with unidentified group of women in front of chapel

3.2 African Methodist Episcopal Church, 1907-1992, and undated

Contains minutes, conference booklets, programs, A.M.E. publications and other materials pertaining to churches in South Carolina and nationally.

- Box 11 Folder 12 Materials pertaining to the African Methodist Episcopal Church, 1965, and undated
- Includes booklet, "Know Your Church Manual," and documents regarding membership, doctrines and the origins of the A.M.E. church
- Box 11 Folder 13 A.M.E. Instructional booklets and essays, 1947, and undated
- Box 11 Folder 14 Minutes and programs of the South Carolina Annual Conference, Seventh Episcopal District, 1947-1956
- Box 11 Folder 15 Programs, directory/information booklet and minutes from the South Carolina Annual Conference, Seventh Episcopal District, 1975-1980
- Box 11 Folder 16 Minutes and programs from various African Methodist Episcopal Churches, 1952-1978, and undated
- Box 12 Folder 1 A.M.E. Publications: The Journal of Religious Education, 1960
- Box 12 Folder 2 A. M. E Publications: "The Review", 1952-1976
- Also includes booklet on Richard Allen (1976)
- Box 12 Folder 3 Cardboard photographic image of Pastor and Stewards of Morris Brown A.M.E. Church, 1907
- *Note-Document is in Fragile condition*
- Box 12 Folder 4 Programs and materials from non-A.M.E. churches, 1946-1976
- Box 12 Folder 5 Photocopied newspaper clipping regarding "Climbing Jacob's Ladder," African American church exhibit, circa 1990s

Series 4: Artifacts, 2000-2002

Dismantled plaques awarded to Gourdine from Emanuel African Methodist Episcopal Church, Edisto District of the Women's Missionary Society, and the Order of the Eastern Star, Poinsetta Chapter

- Box 12 Folder 6 Award: Emanuel A.M.E. Church Trustee Emeritus, February 27, 2000
- Box 12 Folder 7 Award: Edisto District Women Missionary Society Attendance Award, 2000
- Box 12 Folder 8 Award: Order of the Eastern Star, Poinsetta Chapter #129, April 27, 2001
- Box 12 Folder 9 Award: Edisto District Women's Missionary Society, Most Funds Raised, May 17, 2002
- Box 12 Folder 10 Award: Order of the Eastern Star Temple Association, "Matron of the Year", 2002