REVIEW - CITIZENSHIP EDUCATION PROGRAM

   Address? 303 Auburn Avenue, N.E.
   President? Dr. Martin Luther King, Jr.

2. What do we expect of you when you return home?
   Establish an adult Citizenship Class.
   a. Number of students? 8 to 14, preferably 14.

3. Statement about finding a place and equipment of difficulties
   sometimes in locating.
   Equipment: Enough light, space to write on, etc.

4. Who will be in your class?
   a. Adults! (Not children)
   b. Those wanting to learn more about community and how to
      improve it; more citizenship knowledge.

5. What will your class study and/or learn with you? (list on
   board from their suggestion, if they can)
   a. Registration requirements
      How to read form and fill it out.
   b. Study candidates - who to vote for and why.
   c. Government (Local, State, National)
      Example: Who governs your town or county? What form
      of government? Mayor and council or Commission
      form of government? (You and your class find out)
      What are the various departments of your government?
      Are they run as you would wish?

6. What other kinds of things will your class do?
   a. Become aware of community problems.
   b. Discover ways of working on them.
   c. Work with groups already working, if possible.
7. What are the materials (not equipment) you can use?
   a. Registration forms
   b. Citizenship Workbook (we supply for each of your students)
   c. Pamphlets
      Why Vote
      Pamphlets from service agencies: Social Security forms,
      health pamphlets.
   d. Constitution of United States
   e. Newspapers
   f. Insurances - Know your benefits

8. Learn to read and write throughout all activities.

9. What will you send to SCLC's Office?
   a. Hold up forms —
   b. When will you send them?

What we do here
RESPONSIBILITIES OF A FIRST-CLASS CITIZEN

1. To register and get others to register
2. To vote in each and every election and vote for the Candidate of your choice
3. To learn the background of Candidates.
4. To learn the duties of the offices for which these candidates are aspiring
5. To find out about Organizations in your community that are working for better job opportunities, better race-relations, community improvements.
6. Join forces with these Organizations and work with them in every way possible
7. Learn about the Health Services that are available in your community
8. Make a list of the lunch-counters, restaurants, recreational facilities, transportation facilities & all others places that are already desegregated.
9. Make Frequent Use of them
10. Make a list of public places & facilities that are not desegregated
11. Present this list at your organizational meetings and request action in these areas
12. Find out how your Sales Tax, Income Tax and Property Tax monies are being spent
13. Find out what jobs are supported by these tax funds and demand equal jobs in these areas
14. Be alert, participate in all Civic Action and share your knowledge of good government and better community living with your neighbor
My Citizenship Booklet

Name
Address
City
State
Occupational
Adult School

1961 - 1962
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE PURPOSE OF THE CITIZENSHIP SCHOOL</td>
<td>3</td>
</tr>
<tr>
<td>TENNESSEE REQUIREMENTS FOR REGISTRATION AND VOTING</td>
<td>4</td>
</tr>
<tr>
<td>MAKING WORDS FROM THE ALPHABET</td>
<td>5</td>
</tr>
<tr>
<td>MAKING LITTLE WORDS FROM ONE BIG WORD</td>
<td>6</td>
</tr>
<tr>
<td>USING THE WORDS IN STORIES AND SENTENCES</td>
<td>7</td>
</tr>
<tr>
<td>YOUR SOCIAL SECURITY</td>
<td>8</td>
</tr>
<tr>
<td>HOW TO WRITE MY NAME AND ADDRESS ON A MAIL</td>
<td>9</td>
</tr>
<tr>
<td>ORDER BLANK</td>
<td>10</td>
</tr>
<tr>
<td>WRITING A FRIENDLY LETTER</td>
<td>11</td>
</tr>
<tr>
<td>PRACTICE LESSON</td>
<td>12</td>
</tr>
<tr>
<td>BEGINNERS' ARITHMETIC</td>
<td>14</td>
</tr>
<tr>
<td>ADVANCED ARITHMETIC</td>
<td>16</td>
</tr>
<tr>
<td>GOOD MANNERS</td>
<td>17</td>
</tr>
<tr>
<td>BE POLITE</td>
<td>18</td>
</tr>
<tr>
<td>HOW TO FILL IN A MONEY ORDER BLANK</td>
<td></td>
</tr>
</tbody>
</table>
The Purpose of The Citizenship School

The citizenship schools are for adults. The immediate program is literacy. It enables students to pass literacy tests for voting. But there is involved in the mechanics of learning to read and write an all-round education in community development which includes housing, recreation, health and improved home life. Specific subjects are emphasized as safe driving, social security, cooperatives, the income tax, and an understanding of tax supported resources such as water testing for wells and aid for handicapped children.

The citizenship schools provide a service to the people which is not available through any other private or public program at the present time.

It is open to all people of a community who face problems related to first-class citizenship and want to do something about them.
Tennessee Requirements for Registration and Voting

Registration Requirements:

1. You must be 21 years of age.
2. You must have been a resident of the state for one year.
3. You must have been a resident of the county for three months.
4. You must register at the office of registration before the books are closed. (This deadline will vary depending upon the county of which you are a resident.)
5. You must answer half a dozen simple questions.
6. You must sign your name twice.
7. If you are already a registered voter but have not voted in a state-wide election in the past four years, your name will be dropped from the registration roll and you will have to re-register.
8. If you are already a registered voter but have moved to a new address in the same county, you must inform the registration office. You do not have to go to the office in person. Write the new address on the reverse of your family's registration cards, sign your name and mail them to the office.
9. If you are already a registered voter but have moved to a new county, you must re-register.

The deadline for registering to vote in my county is ________________ (date)
The registration office in my county is at ______________________ (address)
It is open from 8:30 A.M. to 5:00 P.M. __________ through _____ (days of the week)

The Benefits:

1. Cast your ballot in the primary elections.
2. Vote in the county, state, and national elections.
3. Help choose the president of the United States.
Make words out of the alphabet, then use them in sentences and stories.

<table>
<thead>
<tr>
<th>Letters</th>
<th>Words</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>attorney - amendments - abridged - area - alderman</td>
</tr>
<tr>
<td>b</td>
<td>bell - bull - bale - bundle - basket</td>
</tr>
<tr>
<td>c</td>
<td>Chatham - congressional - county - circuit - citizen - Constitution - city</td>
</tr>
<tr>
<td>d</td>
<td>dollar - definition - dawn - district - day-break</td>
</tr>
<tr>
<td>e</td>
<td>exercises - election - elect - executive - electorate - elector</td>
</tr>
<tr>
<td>f</td>
<td>federal - farm - felony - furrows</td>
</tr>
<tr>
<td>g</td>
<td>Georgia - government - governor - govern - general</td>
</tr>
<tr>
<td>h</td>
<td>Habeas Corpus - household</td>
</tr>
<tr>
<td>i</td>
<td>imprisonment - intelligent - instruction - invasion - individual</td>
</tr>
<tr>
<td>j</td>
<td>judicial - jurors - judge - judgment - justice</td>
</tr>
<tr>
<td>k</td>
<td>knowledge - kind - kill</td>
</tr>
<tr>
<td>l</td>
<td>labor - law - legislative - legal</td>
</tr>
<tr>
<td>m</td>
<td>magistrate - mayor - misdemeanor - motivation</td>
</tr>
<tr>
<td>n</td>
<td>national - nation - Negro - necessary - nominate - nomination</td>
</tr>
<tr>
<td>o</td>
<td>opportunity - occupy - office - official</td>
</tr>
<tr>
<td>p</td>
<td>penitentiary - provide - punishable - privilege - pardons - presiding - power - paroles - propose</td>
</tr>
<tr>
<td>q</td>
<td>questions - quiet - quarrel - quick - quiet</td>
</tr>
<tr>
<td>r</td>
<td>representatives - rebellion - register - resident - registration</td>
</tr>
<tr>
<td>s</td>
<td>succeeds - senator - safety - supreme - secretary - several - superintendent - solicitor - sheriff - suspension</td>
</tr>
<tr>
<td>t</td>
<td>treasurer - trial - treason - term - testimony</td>
</tr>
<tr>
<td>u</td>
<td>union - United States - uniform</td>
</tr>
<tr>
<td>v</td>
<td>valid - vital - voucher - vouch - voter - votes - voting</td>
</tr>
<tr>
<td>w</td>
<td>witness - workshop - world - White House</td>
</tr>
<tr>
<td>x</td>
<td>X-Ray</td>
</tr>
<tr>
<td>y</td>
<td>youth - youthful - yawn - yard - year - yarn</td>
</tr>
</tbody>
</table>
Make little words from registration.

state
register
station
strain
rotten
treat

train
sit-in
is
tag
get
stranger

on
it
at
strange
ten
grate

rain
Etta
Rita
tar
ton
great

Use some of these words to make a story. (Sample Story)

Etta and Rita met ten students at the train station. For ten minutes the rain came down in torrents. It made great holes in the roads. It splashed off the tar roofs and flowed into drains on the side of the curb. It looked as if a ton of rotten leaves was being carried into strange openings made by the water.

Suddenly the rain stopped, the sun came out and we went with the students to register. It was such a treat to look into the eyes of each stranger and see the satisfaction each had as the testing period ended. The great strain was over. Now they could wear a tag which reads "I have registered, have you?"
government Make sentences out of these words.

move got
over govern
toe term
me men

(Sample)
The men had to move over to make room for me on the bench.

In the last term of office the mayor appointed aldermen to govern the newly made districts.

senatorial Use some of these words to make a story.

trial salt store to
neat soil steal sat
seat toil Leona stole
sale tin senator stare
arose lean sent
arise stair son

(Sample)
Leona sent her son to the store to buy some salt. On his way he heard that a United States Senator was in town and would speak at ten o'clock on the capitol steps. He ran to the capitol building and mounted the stair steps and took a seat. He saw the Senator and heard him speak about "Soil Preservation." Suddenly he remembered where he had been sent and quietly stole away from the crowd.
SOCIAL SECURITY

Your social security card is the key to your social security account. It is important to you.

Your card shows you have an insurance account with the United States Government.

Your account is a record of the pay you receive which counts toward old age and survivors insurance benefits. The size of benefits will depend upon the amount of wages credited to your account.

When an insured worker dies, a lump sum payment may be made to the widow or widower or to the person who paid the funeral expenses.

Any social security district office will help you to check your social security account; to explain your rights and duties, and the insurance benefits you and your family may receive; to help you or your survivors to file claim for benefits when the time comes.

Social security is family protection.
HOW TO WRITE MY NAME AND ADDRESS
ON A MAIL ORDER BLANK

Name______________________________

Address__________________________

City______________________________

State____________________________

Occupation_______________________

Name______________________________

Address__________________________

City______________________________

State____________________________

Occupation_______________________

Name______________________________

Address__________________________

City______________________________ State________________

Occupation_______________________

Name______________________________

Address__________________________

City______________________________ State________________

Occupation_______________________
Writing a Friendly Letter

611 West Broad Street
Savannah, Georgia
April 28, 1961

(Greeting) Dear Harry,

Sue and I are going on a trip. We will be gone ten days. We want you to take care of the vegetable garden and the flower garden for us.

(Body) I will pay you for the work you do.

The vegetables and flowers will have to be watered every day. They will have to be hoed, too.

If you can do this, let me know.

(Good-bye) Sincerely yours,

(Signature) Jim Davis

---

New Words to Study

letter five important parts
trip this watered sincerely
August here gone dear

Directions:

1. Say these words to your teacher.
2. Spell these words aloud.
3. Use these words in sentences.
4. Write these words.
5. Divide them into parts.
6. Find the meanings.
Practice Lesson

Write a letter to a friend. Your letter should have five important parts.

________________________
________________________
________________________
________________________
________________________

Check your letter to see whether it is correct or not.

Draw a line under each word that you know. Study the words that you do not know.

letter important sincerely August watered trip
five this parts here gone dear
Beginners' Arithmetic

Add: \[ \begin{array}{ccccccc} 5 & 6 & 7 & 4 & 8 & 6 & 7 \\ 3 & 3 & 3 & 4 & 1 & 2 & 2 \end{array} \]

Peggy planted 3 rose bushes the first day. She planted 6 rose bushes the second day. Peggy planted ___ rose bushes in all.

Add the scores:
\[
\begin{array}{ccccccc}
3 & 4 & 1 & 2 & 2 & 1 \\
3 & 0 & 5 & 1 & 5 & 4 \\
2 & 2 & 0 & 3 & 1 & 2 \\
\end{array}
\]

Draw a line from each number to the right word:

4 tenth
6 second
10 fourth
9 seventh
2 sixth
7 fifth
5 ninth

Subtract: \[ \begin{array}{cccccccc} 8 & 9 & 8 & 9 & 8 & 9 & 8 & 8 \\ 4 & 4 & 3 & 6 & 7 & 8 & 5 & 2 & 6 \end{array} \]

Two of the 8 flowers on the teacher's desk had to be thrown away. There are ____ flowers left.

Multiply:

Sam earns $1.00 an hour. In 2 hours he earns $______.

Bob banked 25¢ each week for four weeks. He banked $______ in four weeks.

Divide:

A book costs 25 cents. Mike must earn ____ nickels to buy the book.

In 90 cents there are ____ dimes.

Also, in 90 cents there are ____ nickels.
Fifty cents is the same as ____ dimes.
It is also the same as ____ nickels.
A dollar will buy as much as ____ half dollars.

Add the amounts in each bank book:

<table>
<thead>
<tr>
<th></th>
<th>Nike's</th>
<th>Betty's</th>
<th>Sue's</th>
<th>Dick's</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1.00</td>
<td>$2.00</td>
<td>$.25</td>
<td>$.25</td>
<td>$1.50</td>
</tr>
<tr>
<td>.25</td>
<td>.05</td>
<td>.50</td>
<td>.05</td>
<td></td>
</tr>
<tr>
<td>.10</td>
<td>.50</td>
<td>.25</td>
<td>.05</td>
<td></td>
</tr>
<tr>
<td>.35</td>
<td>.25</td>
<td>.10</td>
<td>.15</td>
<td></td>
</tr>
</tbody>
</table>

Find one half:

$1/2$ of 4 = \(1/2\) of 10 = \(1/2\) of 6 =
$1/2$ of 12 = \(1/2\) of 16 = \(1/2\) of 18 =

Divide:

\[
\begin{align*}
2 & \longdiv{22} \\
2 & \longdiv{26} \\
2 & \longdiv{24} \\
2 & \longdiv{44} \\
2 & \longdiv{84}
\end{align*}
\]

Multiply:

\[
\begin{align*}
2 \times 2 & = 4 \\
3 \times 2 & = 6 \\
4 \times 2 & = 8 \\
5 \times 2 & = 10 \\
6 \times 2 & = 12
\end{align*}
\]

Four 4¢ stamps cost _______ cents.

Find the cost:

Three 3¢ stamps cost _______ cents.

Five 4¢ stamps cost _______ cents.

Four 7¢ stamps cost _______ cents.

Ten students were arrested in the sit-in movement and were fined $75.00 a piece. How much fine was paid? _______

We sent eight people down to register each day for thirty days. How many people were registered? _______
Advanced Arithmetic

Add:

$1.10 \quad 1.00 \quad 33.45
.63 \quad 4.65 \quad 7.86
2.05 \quad 2.84 \quad 14.95
+ .87 \quad + 5.19 \quad + 8.40

James helped his father haul cotton. They hauled 235 bales of cotton on Monday, 262 bales on Tuesday, 287 bales on Wednesday, and 320 bales on Thursday. They hauled _______ bales of cotton in four days.

The Crusade for Voters sent 187 people to register in January, 210 people in February, and 422 people in March. How many people were registered in three months?

Subtract:

438
- 299
979
- 689
1451
- 989
8453
- 965

A gasoline station filled the storage tanks with 5125 gallons of gasoline. The station sold 3785 gallons and had _______ gallons left in storage.

Mr. Smith sold his farm for $1375.00. He paid $750.00 for it two years before. How much profit did Mr. Smith make on selling his farm?

Multiply:

312
x 6
1872
758
x 4
3032
36
x 12
432
543
x 23
12519
1663
x 261
432463

By buying one dozen pairs of hosiery, at ninety-eight cents a pair, how much did you spend?

If you made three automobile trips to Atlanta and it is 735 miles round-trip for each trip, how many miles have you traveled?
Divide:

\[
\begin{array}{cccc}
7 & 709 & 14 & 3962 \\
8 & 120.64 & 875 & 1881.25 \\
\end{array}
\]

Gerald planted 35 acres of wheat, using \(1 \frac{2}{5}\) bushels of seed an acre. At $2.25 a bushel, the wheat cost $\_\_\_\_\_\_.

A teacher had 35 pupils in her room. Of this number \(\frac{2}{5}\) were working on a play, and \(\frac{1}{3}\) of the remainder were working on art. She allowed \(\frac{1}{2}\) of the pupils still remaining to read in the library. This left \_\_\_\_\_\_ pupils to help clean the room.

Dividing a whole number by a fraction:

\[
\begin{align*}
2 \div \frac{1}{3} &= 6 \\
6 \div \frac{1}{4} &= 24 \\
45 \div \frac{3}{5} &= 75 \\
35 \div \frac{5}{7} &= 49 \\
48 \div \frac{6}{8} &= 64 \\
192 \div \frac{8}{9} &= 180 \\
\end{align*}
\]

Find the products:

\[
\begin{array}{cccc}
48 & 12 & 2/9 & 107 \\
56 & 1/4 & 36 & 2/3 \\
107 & 2/3 & 69 & \_\_\_\_\_\_ \\
80550 & \_\_\_\_\_\_ & \_\_\_\_\_\_ & \_\_\_\_\_\_ \\
\end{array}
\]

Divide these fractions by fractions:

\[
\begin{align*}
\frac{1}{2} \div \frac{1}{2} &= 1 \\
\frac{1}{3} \div \frac{4}{9} &= 3 \\
\frac{2}{7} \div \frac{4}{7} &= 1 \\
\frac{5}{6} \div \frac{7}{8} &= \frac{5}{7} \\
\frac{3}{4} \div \frac{3}{8} &= 2 \\
\frac{8}{9} \div \frac{11}{12} &= \frac{8}{11} \\
\end{align*}
\]

Find the products:

\[
\begin{align*}
\frac{3}{8} \times 12\frac{27}{27} &= \frac{3}{2} \\
\frac{3}{5} \times 4\frac{1}{6} &= \frac{3}{2} \\
\frac{6}{12} \times 7 &= 1 \\
\frac{24}{2} \times 33 &= 9 \\
\frac{3}{8} \times 21\frac{3}{5} &= \frac{9}{8} \\
\frac{8}{2} \times 7 &= 4 \\
\frac{4}{2} \times 5 &= 2 \\
\frac{7}{2} \times 39 \text{ min.} &= \frac{7}{2} \\
\frac{6}{12} \times 9 &= 1 \\
\frac{6}{12} \times 7 &= 1 \\
\frac{6}{12} \times 8 &= 2 \\
\end{align*}
\]

Henry will need \_\_\_\_\_\_ feet of wire to enclose a garden \_\_\_\_\_\_ yd. long and \_\_\_\_\_\_ yd. wide.

An automobile traveled 17.8 miles on a gallon of gasoline. At this rate, it can go \_\_\_\_\_\_ miles on 8.5 gallons of gasoline.
Good Manners

When other people are talking, I listen. Harry likes for me to listen when he talks. Sue likes for me to listen when she talks. One has good manners if he listens when others talk. When I talk I want other people to hear me.

I talk about things my friends know something about. I talk so that everyone can hear. I do not talk all the time. It is not polite to do all the talking. Everyone likes to talk some.

My friends like to tell me about their jobs. They like to tell me about their new cars. I like to tell them about my job and my car.

Sue likes to talk about her flower garden. Sue tells her friends about her new dress and hat.

When your friend is talking, do not interrupt. It is not polite to interrupt. Everyone likes for people to listen when he talks.

New Words to Study

manners  everyone  things  polite
their     so        something  interrupt
hear      other     she       one
Be Polite

Introduce a new friend to your other friends. When you introduce a man to a woman, call the woman's name first. When you introduce a younger person to an older person, call the older person's name first.

Tell something about the new friend you are introducing. Tell your old friends something about the new friend. Say the names of the persons clearly. Be polite and introduce your friends.

New Words to Study

introduce  younger  person  call
first       woman    clearly   new
HOW TO FILL IN A MONEY ORDER BLANK

1. How the money order blank looks (simplified and slightly enlarged):

```
UNITED STATES POSTAL MONEY ORDER

VOID IF ALTERED

PAY AMOUNT IN THIS BLOCK BUT NOT MORE THAN DOLLARS

Information below to be filled in by purchaser

PAY TO ______________________________ Payee's name
FROM ______________________________ Purchaser's name
Please
Cash ______________________________ Purchaser's street address
Promptly __________________________ Purchaser's city State

IF C.O.D., No. here: __________________

DO NOT WRITE HERE

Purchaser's Receipt
Fill in Other Side
DETACH AND HOLD

SEND TO

THIS RECEIPT MUST BE RETAINED IN CASE OF LOSS.

Front Back

Dollars | Dollars
Cents | Cents

---

2. Where to fill in the blank:

```
DO NOT WRITE HERE

PAY TO ______________________________ Payee's name
FROM ______________________________ Purchaser's name
Cash ______________________________ Purchaser's street address
Promptly __________________________ Purchaser's city State

DO
NOT
WRITE
HERE

Front Back

---

Page 18 of 18
WHY VOTE

THE ABC'S OF CITIZENSHIP
OUR AMERICAN GOVERNMENT
What Is It? How Does It Function?

175 QUESTIONS AND ANSWERS
A COMPREHENSIVE STORY OF THE HISTORY AND FUNCTIONS OF OUR AMERICAN GOVERNMENT INTERESTINGLY AND ACCURATELY PORTRAYED

QUESTIONS AND ANSWERS RELATIVE TO OUR AMERICAN GOVERNMENT

(1963 Edition)