



## **College of Charleston Director of Avery Research Center**

**The Avery Research Center for African American History and Culture**, a historic site at the College of Charleston, is seeking a director. Through its research facilities, museum exhibits, archival collections and numerous outreach programs, Avery tells the rich story of the lives and contributions of Africans and African Americans in South Carolina with special emphasis on the Low Country. The director is responsible for: implementing plans for acquiring and developing archival collections and ongoing exhibits, planning and program assessment, preparing and monitoring an annual budget, supervision and evaluation of staff, fund raising, grant writing, and coordination with a community advisory board.

The Avery Research Center is the prime repository for archival and material culture documenting the African American experience in Charleston and South Carolina and includes 900 lin. ft of archives with more than 150 distinct collections and a small specialized collection of monographs. The Director leads a staff of 6, manages a budget of almost half a million dollars, and reports to the dean of libraries at the College of Charleston.

**The College of Charleston** is a nationally recognized, public liberal arts and sciences university located in the city's historic downtown district. With nearly 10,000 undergraduates and more than 1,700 graduate students it offers a variety of majors, minors and programs that directly relate to the Avery mission. Some examples are: African Studies and African American Studies, Latin American / Caribbean Studies, Arts Management and the Carolina Lowcountry and Atlantic World Program.

**Minimum Qualifications:** Master's degree in an appropriate discipline required, doctorate preferred; this position brings the possibility of a faculty appointment. The successful candidate must also demonstrate significant archival or museum experience.

**Salary and Benefits:** Highly competitive salary. Benefits include Retirement (401a) Plans, Deferred Compensation Plans (401k, 457, and Roth 401k), Health Insurance, Dental Insurance, Life Insurance, Dependent Life Insurance, Long Term Disability Insurance, and Long Term Care Insurance. The College also offers 10 hours of vacation leave and 10 hours of sick leave per month as well as 13 paid holidays per year. Information on all of the benefits offered by CofC can be found at <http://www.cofc.edu/hr/Benefits/index.htm>. Twelve month appointment.

**Procedure For Candidacy:** For fullest consideration, a professional dossier including a cover letter, curriculum vita, transcripts and three letters of recommendation should be submitted to **Claire Fund, Avery Director Search Coordinator, College of Charleston, Addlestone Library, 66 George St, Charleston SC 29424** by **October 15, 2009**.

The College is committed to providing leadership in the attainment of equal opportunity for all persons, regardless of race, religion, sex, national origin, age, disability or other legally protected classifications. The College is AA/EEO. Minorities and women are encouraged to apply.